

Matthew L. Hysten

Executive Summary

I am a professional, ethical executive with over 20 years' experience in public sector leadership. I am seeking a position in a well-run organization that needs a person with high ethical standards and great integrity working in the public sector. My management philosophy is to empower individuals to unleash their potential while treating them how I would like to be treated. Based on my personal and professional experience, I am uniquely qualified to embrace the challenges of managing a large, dynamic, and diverse community. Through each employment experience, I have found satisfaction in leading connectivity and collaborative efforts. I am a highly motivated and energetic leader with International City/County Manager's Association - Credentialed Manager status (through 2014).

Career Highlights

President - Public Sector Professionals, LLC

January 2015 - Present

As President of Public Sector Professionals, LLC, I am exploring a new concept for government of providing temporary or contract employment of executive talent to governmental agencies. We match trained and experienced city/county managers to communities who need short term assignments or longer term part-time work. Some projects have included union contract negotiations and business liaison services. Currently, I am working on a managing a park improvement project including permits, watershed district approvals, bidding and future public open house. As President of a start-up company, I am completing many diverse tasks such as finance, marketing, writing and presenting proposals, and business to business collaboration.

www.ps-professionals.com

City Administrator - City of Saint Francis, Minnesota

November 2005 - December 2014

As Chief Executive Officer for St. Francis, population 7,200, my responsibilities included the oversight of day-to-day department operations in areas of administration, human resources, public works, parks and recreation, public safety, water/wastewater utilities, municipal liquor and planning/zoning. Through my reorganization plan, supported by Council, I was able to maximize the talent in the management team and mitigate deficiencies throughout the organization. At the same time, I led efforts for the city to become aware of risk management techniques to reduce injuries and save money. I developed and nurtured a cohesive staff by encouraging outside training, providing ongoing coaching, and facilitating open communication between departments at regular management team meetings. Additionally, I was able to present an innovative idea to Council to finance a long overdue police and public works facility. This facility was built on budget, by empowering the department heads to be an integral part of the planning and construction process. Finally, for over three years, I led the collaborative efforts of a multi-city joint fire department study group.

www.stfrancismn.org

County Coordinator - Redwood County, Minnesota

September 2003 - December 2004

As Redwood County Coordinator, population 15,700, I emphasized my ability to have good communication with the Commissioners, focused on team building, and led a quality human resources department. I played an integral part of a financial review and led collaboration of members to create a county economic development authority.

www.co.redwood.mn.us

City Administrator – City of Luverne, Minnesota**January 1996 – March 2003**

As Luverne City Administrator, population 4,200, I thrived in an environment of trust and flexibility. Luverne exposed me to a city with a wide range of responsibilities, including: human resources, water, sewer, electricity, garbage, airport, municipal liquor, hospital, and Home Rule Charter. Lobbying for municipal and community projects was a key function I performed on a Federal and State level. I worked collaboratively with the city council, economic development authority, and business community to redevelop downtown, stimulate housing growth, and expand our industrial business base. I led the efforts to construct a farmer cooperative ethanol plant; negotiated the acquisition, sale, and redevelopment of a meat packing plant; and negotiated the sale of the city owned hospital to a major regional health provider.

www.cityofluverne.org

City Administrator – City of Hector, Minnesota**March 1993 – January 1996**

Hector, population 1,145, hired me as their first city administrator. Through my tenure, I established a trusted communication flow with the City Council, and coordinated the construction process of a new wastewater plant, from writing the grant applications to the project's completion. As a new college graduate, I was fortunate to have the opportunity to gain hands-on knowledge in many areas of city government.

www.hector.govoffice.com

City Manager Intern – City of Moorhead, Minnesota**January 1991 – March 1993**

As a city management intern in a large college town of over 32,000, I was able to learn first-hand the dynamics of managing a larger organization with multiple municipal utilities.

www.cityofmoorhead.com

Education

Masters in Urban & Regional Studies, Mankato State University, 1996

Mankato, Minnesota

Bachelors of Arts in Business and Political Science, Concordia College, 1992

Moorhead, Minnesota

Computer Skills

Microsoft Office Suite

Volunteer/Board Experience

League of MN Cities Board of Directors

June 2011 - December 2014

Long Lake Lutheran Church Board

February 2008 - May 2010

Sunday School Teacher

Various Years

Youth Coach

2010 - 2012

St. Francis Pioneer Days Volunteer

Annually 2005 – 2014

Service Clubs: Kiwanis, Rotary

1993 - 2003

DNR Volunteer Safety Instructor

Since 2007

LinkedIn Profile

<http://www.linkedin.com/pub/matt-hylen/11/106/816>
