

Important COVID-19 / Vendor Survey – Response Needed.

The health, safety and well-being of our community, customers, staff and vendors are our priority.

The Riverwalk Market Fair Board of Directors and Manager continue to monitor the current situation with Covid19 and the decision to open the market this season.

Because your input is so very important to us as we try to make the best decisions we can, ***we are asking for your response to this memo***. The information and requirements pertain to all of us during this difficult time.

After reading the conditions listed in this memo, please respond back to me (reply) at Manager@RiverwalkMarketFair.Org with either a Yes or No. (see below)

Requirements for Individual Vendors. Vendors must monitor and “police” their area to insure compliance:

- All vendors will be required to maintain a minimum \$1 million liability insurance policy with the RMF as named insured and provide a copy of the policy to RMF.
- Sick workers may not come to work
- All vendors and vendor workers are required to wear masks.
- Take temperature of all workers prior to setting up that day. If above 100, vendors and market staff stay home and follow the CDC instructions.
- Vendors and Market Staff practice social distancing.
- Schedule hand washing and Disinfecting.
- All edibles (fruits, vegetables, breakfast items, treats, etc.) must be pre-packaged to limit handling of food, open-air transmission, and to keep customers moving quickly.

- Encourage customers to pre-order and pre-pay online when possible. This will help customers move more quickly through the market.
- Have a separate table, 6 feet in front of the stall where the sale transaction and exchange of money will take place
- Each stall is required to have a hand-washing station.
- Have at least two people in the stall: one person only handles payments; the other only handles products, and, wash hands or sanitize in between these tasks.
- Tape 6 ft. “social distancing” markers on the ground in front of the stall.
- Consider ways that money can be washed or sanitized, or alternate ways to limit direct contact when cash or in person transactions are necessary (e.g. SNAP transactions). Sanitizing point-of-sale equipment between customers.
- Bring a spray bottle with correct sanitation solution and hand wipes to wipe off equipment.
- Use recommended products that have an EPA-approved emerging viral pathogen claims: EPA’s Registered Antimicrobial Products for Use Against Novel Coronavirus SARS-CoV-2, the Cause of COVID-19 (<https://www.americanchemistry.com/Novel-Coronavirus-Fighting-Products-List.pdf>)
- Follow the manufacturer’s instructions for all cleaning and disinfection products (e.g., concentration, application method, contact time, and the use of personal protective equipment, and don’t mix them together!)

In order for the Riverwalk Market Fair to open, based on the current guidelines and requirements, The Market will be

responsible to implement the following modifications to maintain compliance with the Governor's executive orders and secure approval from the City of Northfield and the Northfield Police Department:

- Create a border around the market, limiting entrances. Establish one entrance and one egress point, assuring that customers follow one direction.
- Add hand-washing stations at the entrance and egress points. Add signs with "please enter through entrances with handwashing stations."
- All guests will be required to wear masks.
- Increase signage at the market to potentially include: wash your hands, maintain 6' distance, sorry not mingling, no handshaking, no onsite consumption of food – take home only.
- Increase market volunteers / staff to monitor hand-washing, crowd control, etc.
- To reduce crowds yet maintain sales, vendors may have customers place pre-orders with vendors. Drive-through pick-ups using MFMA platforms and models.
- Limit # of People in market – decrease to 50% total with small groups allow in at one time.
- Discontinue activities where people gather: food sampling educational events, cooking demos, music etc.
- Inform vendors and customers of the changes we are making and precautions we are taking as well as any policies for customers and vendors. *Letter from Board, email, Facebook, website.
- No dogs allowed in the market and vendor areas.
- Children under the age of 16 must be accompanied by an adult
- Food trucks and prepared food vendors can still operate if they sell take-out only.
- Establish a 10 foot space between stalls.

Please respond to this e-mail by stating:

I have read the requirements for the Vendors and the RMF and:

YES, I would like to see the Market open on June 15th.

or

NO, I would not want the Market to open on June 15th,

No matter what your decision, we will consider it as we make this difficult decision as a Board.

If NO, please be assured that we will continually monitor any changes to this situation and our board will meet every other week to re-consider opening at a later date.

Please stay healthy and safe and know that we love the Market and can't wait until we can open, safely.

Rick Hirsch – Chair

April Kopack - Manager

Riverwalk Market Fair, Board of Directors

*Rick Hirsch, Chair * Michael Sparby * Lisa Peterson * Marcy Goss
Martha Kasper, Secretary * Barbara Zaveruha * Teresa Jenson * April Kopack,
Manager*