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## Reimagine Northfield High School Bond Referendum Projects | Construction Update No. 6 | Feb. 24, 2025

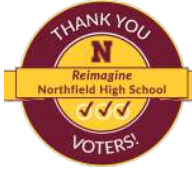
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### Core Planning Team

- The core planning team met on Feb. 19. The team discussed feedback and ideas since the last meeting, including departmentalization and the concept of a pod-based design. They discussed restrooms, locker rooms, and student locker configurations. They also reviewed the first “adjacency” concept sketches and provided feedback about the initial drafts.
- The next core planning team meeting is scheduled for Feb. 26.

### Activities Subcommittee

- The first meeting is scheduled for Feb. 26.

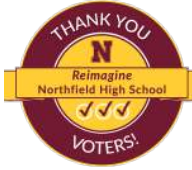


**Northfield High School  
Planning Process – Participants and Responsibilities**

| <u>Group Name:</u>                                      | <u>Participants:</u>  | <u>Goals / Responsibilities:</u>  | <u>Timeline:</u>  |
|---|---|---|---|
| School Board  | <ul style="list-style-type: none"> <li>School Board Members</li> </ul>  |   | Ongoing   |
| Project Oversight Committee<br>(10 people)              | <ul style="list-style-type: none"> <li>Select board members</li> <li>Select administration</li> <li>Wold</li> <li>Knutson</li> </ul>  | <ul style="list-style-type: none"> <li>Set district standards</li> <li>Review the direction of the design</li> <li>Review and monitor the budget</li> <li>Recommendations to board</li> </ul> | Ongoing: x2/month meetings  |
| High School Core Planning Group<br>(25-45 people)       | <ul style="list-style-type: none"> <li>Select board members</li> <li>Select parents and community</li> <li>NHS administration</li> <li>Select staff</li> <li>Select students</li> <li>District administration</li> <li>Facilitator: Wold</li> </ul>                     | <ul style="list-style-type: none"> <li>Design decisions</li> <li>Establish priorities</li> <li>Guide/direct design</li> <li>Recommendations to project oversight committee.</li> </ul>        | 3-4 months<br>(8 meetings and tours)                              |
| Activities and Athletics Subcommittee<br>(20-30 people) | <ul style="list-style-type: none"> <li>Select board members</li> <li>Select parents and community</li> <li>Activities stakeholders</li> <li>Select students</li> <li>Community Education</li> <li>District and NHS administration</li> <li>Facilitator: Wold</li> </ul> | <ul style="list-style-type: none"> <li>Design athletics/activities spaces</li> <li>Accommodate school day needs</li> <li>Recommendations to core planning group</li> </ul>                    | 2-3 months<br>(3-4 meetings, starting after core planning group.) |
| High School User Groups<br>(4-5 people per space type)  | <ul style="list-style-type: none"> <li>NHS administration</li> <li>NHS stakeholders</li> <li>Relevant community stakeholders</li> <li>Facilitator: Wold</li> </ul>  | <ul style="list-style-type: none"> <li>Gather detailed input for specific spaces</li> </ul>   | 2-3 months<br>1-2 meetings, each space                            |

**Northfield High School  
Preliminary Project Schedule**

|                                 |   |
|---------------------------------|---|
| High School Design              | December 2024 – February 2026                 |
| Schematic Design (Core Group)   | December 2024 – March 2025                    |
| Design Development (User Group) | April 2025 – September 2025                   |
| Construction Documents          | October 2025 – February 2026                  |
| Bidding                         | March 2026                                    |
| High School Construction        | Summer 2026 – Summer 2029 (phased)            |
| Occupancy                       | Fall 2029 (portions may be occupiable before) |



**Northfield High School**  
**DRAFT Core Planning Group Schedule / Sample Agendas**

**Core Planning Group Meeting #1 & Community Listening Session**

- Who:** Core Group and Athletic Subcommittee members  
**Date:** Tuesday, Dec. 17, 2024 between 5:30-8:00 PM
- CPG kickoff (30 min)
    - Introductions, Organization / Responsibilities
    - Project Scope / Timeline
  - Community Activity:
    - Hopes & dreams for the project (75 min)
  - Discuss building tours

**Core Planning Group Meeting #2**

- Who:** Core Group  
**Date:** Wednesday, Jan. 8, 2025 between 4:00-6:00 PM
- Thoughts since last meeting?
  - Tours download (likes/dislikes)
  - Develop draft CPG criteria and commitments

**Building Tours (All Day)**

- Who:** Core Group and Athletic Subcommittee members  
**Date:** Jan. 21 and 22, 2025
- Building tours (locations TBD)
  - Ideas: Owatonna HS, Tartan HS, Rock Ridge HS, White Bear HS, St Peter? Sartell? Alexandria?

**Core Planning Group Meeting #3**

- Who:** Core Group  
**Date:** Wednesday, Jan. 29, 2025 between 4:00-6:00 PM
- Thoughts since last meeting?
  - Review draft CPG criteria and commitments
  - Site discussion

**Core Planning Group Meeting #4**

- Who:** Core Group  
**Date:** Wednesday, Feb.19, 2025 between 4:00-6:00 PM
- Thoughts since last meeting?
  - Review draft CPG criteria and commitments
  - Review draft bubble diagram
  - Review draft site diagram

**Activities / Athletics Subcommittee**

**Dates:** Feb. 26, March 12, April 2, and April 16, 2025  
**Times:** 1:00-3:00 PM

**Core Planning Group Meeting #5**

- Who:** Core Group  
**Date:** Wednesday, Feb. 26, 2025 between 4:00-6:00 PM
- Thoughts since last meeting?
  - Review draft CPG criteria and commitments
  - Review draft bubble diagram
  - Review draft site diagram

**Core Planning Group Meeting #6**

- Who:** Core Group  
**Date:** Wednesday, March 12, 2025 between 4:00-6:00 PM
- Thoughts since last meeting?
  - Review draft CPG criteria and commitments
  - Review draft bubble diagram
  - Review draft site diagram

**Core Planning Group Meeting #7**

- Who:** Core Group  
**Date:** Wednesday, April 2, 2025 between 4:00-6:00 PM
- Thoughts since last meeting?
  - Review draft CPG criteria and commitments
  - Review draft bubble diagram
  - Review draft site diagram

**Core Planning Group Meeting #8**

- Who:** Core Group  
**Date:** Wednesday, April 16, 2025 between 4:00-6:00 PM
- Thoughts since last meeting?
  - Finalize draft CPG criteria and commitments
  - Finalize plan diagram
  - Review draft schematic design submittal.

**School Board Presentation: Schematic Design**

- Date:** April 28, 2025
- Update board on the core planning group's work

**User Group Meetings**

- Date:** April 2025 – July 2025
- Meet with all space users and other stakeholders as appropriate